

## Wheels Volunteer Statement of Understanding

Name: \_\_\_\_\_

Date: \_\_\_\_\_

<b>I understand that...</b>	<b>Initial</b>
I provide transportation requested by clients to help them access necessary services.	
I need to be a careful and responsible driver.	
I need to call immediately if I am unable to keep an assigned service request.	
I must immediately report any problem stemming from a transportation assignment and that this report may include <ul style="list-style-type: none"> <li>- Drivers Collision Report</li> <li>- Incident Report</li> <li>- Need for Action Form</li> </ul>	
Once the service request is complete, I must respond to all emails with mileage, time, and one way trips (OWT).	
I must always treat clients with respect and dignity.	
I must Keep all information learned while volunteering confidential.	
I must have a valid driver's license, up-to-date insurance, a registered vehicle, and good driving record.	
I must maintain vehicle liability insurance policy at the following required minimums: <ul style="list-style-type: none"> <li>- \$100,000 bodily injury each person and</li> <li>- \$300,000 each occurrence with property damage of \$100,000 or</li> <li>- Single limit of liability of \$300,000</li> </ul>	
I must maintain my vehicle in good working condition.	
I must have an email address and access to a phone for contact. It is ideal to have a mobile phone while transporting clients.	
I must have and use seat belts.	
Southside Community Connections carries the following insurance above and beyond the volunteer's insurance and that the volunteer's insurance would be utilized prior to the following insurance: <ul style="list-style-type: none"> <li>● Auto liability coverage over and above the policy amount carried by the volunteer up to \$500,000 per event.</li> <li>● Personal liability insurance up to \$1,000,000 per event, 3,000,000 aggregate per year.</li> <li>● Accident medical expense coverage, in excess of the policy amount carried by the volunteer, up to \$100,000 per accident</li> </ul>	